CrossCheck Conversion PlusSM with Imaging Hypercom ICE 5500Plus

To Scan A Check

- 1. Press black menu bar for Menu
- 2. Press "New Tran"
- 3. Press "+" on Menu bar
- 4. Press "Check"
- 5. Press "ACH Check"
- 6. Terminal displays "Drivers Lic. Number"
- 7. Type in Drivers License of the Check Writer. Press Enter
- 8. Terminal displays "Enter Check Acct #"
- 9. Swipe check through Check Imager
- 10. Terminal displays "State Code"
- 11. Type in State Code. "Press Enter"
- 12. Terminal displays "Amount"
- 13. Type in Amount of sale (Do not need to enter decimal) Press "Enter"
- 14. Terminal dials out for Authorization
- 15. Receipt prints
- 16. Terminal displays "Print Customer Copy?"
- 17. Press "Yes"
- 18. Terminal prints second receipt copy
- 19. Terminal returns to Original Menu

Images will automatically upload when settling Credit batch. In the event images do not upload, use the following instructions for image upload.

For 24-Hour Customer Service

Call 1-800-552-1900

For online reporting:

www.cross-check.com/merchantsupport/logon.asp

Upload Images

- 1. Press black menu bar for Menu
- 2. Press "FUNC"
- 3. Terminal displays "Merchant Function"
- 4. Type in "80." Press "Enter"
- 5. Terminal displays "RDM Scanner Utils ENTER PASSWORD"
- 6. Enter Password. Press "Enter"
- 7. Terminal displays "Send, Clear"
- 8. Press "Send" to upload images
- 9. Terminal displays "Sending, Amber blinking = Running"
- 10. Terminal displays "Successful"
- 11. Terminal returns to Original Menu

Re-Print Last Receipt

- 1.If last sale was Check
- 2.Press "Reprint. Press LAST"
- 3. Terminal Displays "Print Customer Copy?"
- 4.Press "Yes" for Customer Copy
- 5.Receipt Prints

Details/Summary Report

- 1.Press "REPORTS"
- 2.Select "Report", "Detail" or "Summary"
- 3. Select "Host" report to print
- 4. Terminal prints selected report





This authorization tip card is provided solely as a courtesy to YOUR STORE(s). Please refer to your Service Agreement and any applicable addenda for a complete list of requirements. All the terms and conditions of the Service Agreement, any applicable addenda and the Confirmation Letter apply.