

# CrossCheck Conversion Plus<sup>SM</sup> with Imaging Hypercom T7Plus

## Check Sale

1. Press "Check" key
2. Terminal displays "Drivers Lic. Number"
3. Type in Drivers License of the Check Writer. Press "Enter"
4. Terminal displays "Enter Check Acct #"
5. Swipe check through Check Imager
6. Terminal displays "State Code"
7. Type in State Code. Press "Enter"
8. Terminal displays "Amount"
9. Type in Amount of sale (Do not need to enter decimal) Press "Enter"
10. Terminal dials out for Authorization
11. Receipt prints
12. Terminal displays "Print Customer Copy?"
13. Press "Enter" for yes
14. Terminal prints second receipt copy
15. Terminal returns to Original Prompt

**Images will automatically upload when settling Credit batch. In the event images do not upload, use the following instructions for image upload.**

## Upload Images

1. Press "Function"
2. Terminal displays "Merchant Function"
3. Type in "80". Press "Enter"
4. Terminal displays "RDM Scanner Utils ENTER PASSWORD"
5. Enter Password. Press "Enter"
6. Terminal displays "1=Send 2=Clear"
7. Press "1" to upload images
8. Terminal displays "Sending, Amber blinking = Sending"
9. Terminal displays "Send Successful"

### For 24-Hour Customer Service

Call 1-800-552-1900

### For online reporting:

[www.cross-check.com/merchantsupport/logon.asp](http://www.cross-check.com/merchantsupport/logon.asp)

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## Re-Print Last Receipt

1. If last sale Check
2. Press "Reprint". Press "1" for LAST
3. Terminal Displays "Print Customer Copy?"
4. Press "Yes" for Customer Copy
5. Receipt Prints

## Details/Summary Report

1. Press "REPORTS"
2. Select Report, Press "3"=Detail; "4"=Summary
3. Select report to print
4. Select "Host" report to print
5. Terminal prints selected report

SAY *Yes* TO CHECKS



This authorization tip card is provided solely as a courtesy to YOUR STORE(s). Please refer to your Service Agreement and any applicable addenda for a complete list of requirements. All the terms and conditions of the Service Agreement, any applicable addenda and the Confirmation Letter apply.