

TIP CARD – BACK OFFICE CONVERSION PLUS: PC

Store #

Back Office Conversion Plus

1. Navigate to the CrossCheck Merchant Support website
www.cross-check.com/merchantsupport/logon.asp
2. Log in using CrossCheck store number and PIN
3. Select CrossCheck Back Office Conversion Plus link
4. Run check through imager
5. Confirm MICR number on screen for accuracy
6. Enter amount
7. Click submit
8. Confirm for accuracy and click APPROVE
9. Stamp the face of the check with the supplied "VOID" stamp.

This tip card is provided solely as a courtesy to YOUR STORE(s). Please refer to your Service Agreement and any applicable addenda for a complete list of requirements. All the terms and conditions of the Service Agreement, any applicable addenda and the Confirmation Letter apply.

BOPC (03/06)

For 24-Hour Customer Service

Call 1-800-552-1900

www.cross-check.com

SAY *Yes* TO CHECKS®

